

Weymouth Public Schools

Transportation Supervisor (683)

JOB POSTING

Job Details

Posting ID

683

Title

Transportation Supervisor

Description

Transportation Supervisor

Weymouth Public Schools is a dynamic and inclusive learning community dedicated to "Educational Excellence for Every Weymouth Student." Our vision is centered on empowering each individual to reach their full potential in a diverse, equitable, and supportive environment.

We educate over 5,600 students in 11 school buildings, including Weymouth Early Childhood Center, eight elementary schools (grades K-5), Chapman Middle School (grades 6-8), and Weymouth High School (Grades 9-12). At each of our schools, we are committed to fostering curiosity, celebrating diversity, and nurturing a lifelong passion for learning. Our highly qualified educators and staff members.

Summary: The Transportation Supervisor will be directly responsible to the Transportation Manager, and will assist in facilitating all aspects of student transportation including direct supervision of personnel in the operation of WPS 7D vehicles, coordination of services with contracted providers and communication with school personnel and the public regarding transportation-related inquiries.

Essential Duties:

- Arranges for a substitute when a driver or monitor is absent
- Represents the Weymouth Public Schools in reporting and recording details regarding accidents involving Weymouth students and/or WPS vehicles
- Works with payroll regarding time slips for van drivers and monitors with scheduled hours worked, delivers time slips to the business office and distributes paychecks to drivers and monitors
- Assists in recording and reporting of behavioral incidents involving Weymouth students who are being transported to or from school
- Assists in recruiting, interviewing, and screening of candidates for the positions of van driver and monitor
- Assists in arranging transportation through private service vendors for out-placed special education and vocational students
- Assists in arranging transportation for students determined to be homeless who attend Weymouth schools
- Responds to inquiries from school staff, parents and the general public regarding transportation-related issues

Qualifications:

- Bachelor's Degree is preferred, high school diploma required.
- Minimum of 3 years of relevant transportation management / coordination experience
- Business experience to manage outside contracts
- Organization and logistic skills to track issues and problems and assure prompt resolution
- Flexible hours necessary, some early morning and late afternoons required including driving daily routes.
- Commonwealth of Massachusetts Class D & 7D license required, CDL preferred with (Passenger) and (School Bus) endorsement
- Supervision experience working with drivers and monitors
- Experience in implementing routing and scheduling
- Knowledge of State regulations pertaining to transportation management, inspection, and license type

Equal Opportunity Employer:

Weymouth Public Schools is committed to maintaining a work and learning environment free from discrimination on the basis of race, color, religion, national origin, pregnancy, gender, sexual orientation, marital/civil union status, ancestry, place of birth, age, citizenship status, veteran status, political affiliation or disability, as defined and required by state and federal laws.

Shift Type	Full-Time	Salary Range	\$74,224.06 to \$91,615.41
Salary Code	Per Year	Job Category	Transportation
External Job Application	Administrator	Internal Job Application	Internal
Location	Weymouth Public Schools	Posting Status	Active
Minimum Qualifications Screening	High School Diploma/GED		

Job Application Timeframes

Internal Start Date	09/05/2025	General Start Date	09/05/2025
Internal End Date	10/02/2025	General End Date	10/02/2025

Job Pools

Pool Name	Quantity	Requisition ID	Requisition Title
Default	1	762	Transportation Supervisor

Alternate Job Contact

Name	Faith Howland	Title	Transportation Manager
Location	Transportation	Phone	
Email			

References

Automatically Send Reference Check	No	Reference Check Form	Classified Survey
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